

Part 1 – Agency Profile

Agency Overview

The Idaho Commission for Libraries (ICFL) is located in the Executive Branch of state government and is governed by the Board of Library Commissioners, which is appointed by the State Board of Education. With legislation passed by the 2006 Legislature, the name of the agency changed from the Idaho State Library to the Idaho Commission for Libraries effective July 1, 2006.

The State Librarian, appointed by the Board of Library Commissioners (I.C. 33-2504), serves as the agency's chief executive officer and is charged with implementing the Board's policies and rules and with managing the operations of the agency. Current State Librarian Ann Joslin works with 3 staff as a Management Team: two Associate State Librarians and one Office Services Supervisor 2. In our relatively flat organization, all employees work to support the agency mission to assist libraries to build the capacity to better serve their clientele.

The agency has 41 FTE positions and 3 office locations. The central office is in Boise at 325 W. State Street. Field offices are located in Moscow and Idaho Falls.

ICFL has its origins in the Columbian Club of Boise, which established the Traveling Library System in 1899. In 1901, the Idaho Free Library Commission was organized as a state institution and received its first appropriation. In addition to providing reading materials to Idaho citizens via the traveling library, the agency was to assist in the establishment and improvement of free public and school libraries throughout the state, and to deliver, foster, and promote library services in Idaho.

Beginning in 1957, ICFL was designated as the Idaho recipient of federal funds under the Library Services Act (LSA), and it was appropriated a significant increase in its general fund budget to provide the match necessary to receive the LSA funds. The federal program has evolved over the years, first to the Library Services and Construction Act (LSCA), and most recently to the Library Services and Technology Act (LSTA). LSTA funds are used for pilot projects, to implement collaborative projects among Idaho libraries, and for statewide programs for the Idaho library community.

In 1972, ICFL was charged with distributing Idaho state public documents through a library depository system. In the same year, the State Legislature directed the agency to establish a library for the blind and physically handicapped of Idaho. In 1984, library development services were expanded as a response to major changes occurring in the public library community. In 2002, after a 20% budget cut over two years, the Board of Library Commissioners discontinued several direct services and revised the agency mission to focus on statewide library development.

Our customers, Idaho's libraries, tell us that the demand for their services is growing. Idahoans (kids, adults, students, parents, businesses) want both traditional library services and 24/7 electronic information services. Planning for and maintaining the necessary trained staff, collections, and technology to provide both types of services is their challenge. Our challenge is to help Idaho libraries sustain their services and thrive in a constantly changing environment.

Core Functions/Idaho Code

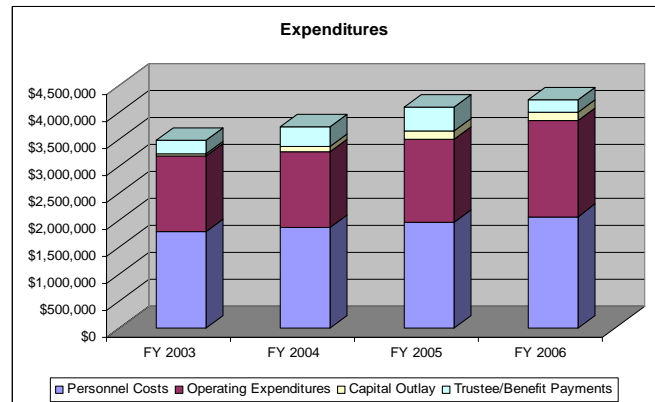
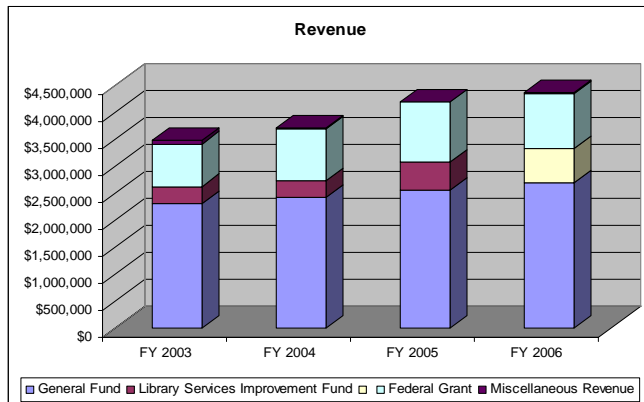
The core function of ICFL is statewide library development. We provide continuing library education and consultant services to the Idaho library community, coordinate statewide library programs, administer grant programs for library development purposes, advocate for library services, and facilitate planning for library development at the local, cooperative, and state levels. Other functions include the management of the depository system for Idaho state public documents and the Idaho talking book service, both since 1972.

Following are the relevant citations in the Idaho Code and the US Code:

- IC 33-2501. Commission for Libraries Established.
- IC 33-2503. Board of Library Commissioners - Powers and Duties.
- IC 33-2505. State Librarian - Depository for Public Documents – Distribution.
- IC 33-2506. Library Services Improvement Fund - Established.
- 20 US Code Subchapter II, Library Services and Technology. As certified by the Idaho Attorney General, the Idaho Commission for Libraries is the official state agency in Idaho with the authority to develop, submit, and administer the State Plan under the Library Services and Technology Act.

Revenue and Expenditures

Revenue	FY 2003	FY 2004	FY 2005	FY 2006
General Fund	\$2,308,300	\$2,418,600	\$2,552,200	\$2,687,400
Library Services Improvement Fund				
Fund	\$316,700	\$306,400	\$524,200	\$635,300
Federal Grant	\$789,300	\$971,800	\$1,110,600	\$1,020,200
Miscellaneous Revenue	\$65,200	\$17,800	\$11,500	\$20,800
Total	\$3,479,500	\$3,714,600	\$4,198,500	\$4,363,700
Expenditure	FY 2003	FY 2004	FY 2005	FY 2006
Personnel Costs	\$1,787,300	\$1,858,100	\$1,961,900	\$2,067,100
Operating Expenditures	\$1,411,900	\$1,419,700	\$1,532,200	\$1,779,500
Capital Outlay	\$28,000	\$92,700	\$157,400	\$156,200
Trustee/Benefit Payments	\$252,000	\$369,500	\$447,100	\$237,200
Total	\$3,479,200	\$3,740,000	\$4,098,600	\$4,240,000



Profile of Cases Managed and/or Key Services Provided

Cases Managed and/or Key Services Provided	FY 2003	FY 2004	FY 2005	FY 2006
LiLI Databases Sessions/Logins	581,539	732,153	874,068	819,414
LiLI Databases Full Text Views	1,219,698	1,511,045	1,481,687	1,681,022
Talking Book Service Patrons	3,098	3,277	3,392	4,185
Talking Book Service Circulations ¹	168,809	163,190	183,399	180,515
Attendance at Public Libraries ²	6,007,887	6,339,728	6,989,638	N/A
Continuing Library Education	94 / 1,855	78 / 1,717	63 / 1,109	49 / 1,142
Events Sponsored / Participants				
E-Course Completions	163	309	385	486

¹ Decrease in FY2004 due to problematic installation of a new automated circulation system.

² Statistics for public libraries are available 6 months after the end of their fiscal year, September 30.

Part II – Performance Measures

Performance Measure	2003	2004	2005	2006	Benchmark
1. % of Idaho citizens who identify libraries as important	NA	NA	NA	97.5%	Maintain at least 90%
2. % increase in interlibrary loans through LiLI Unlimited (to/from)	NA	NA	NA	98,921	2% annual increase
3. % increase in LiLI Unlimited participating libraries	NA	NA	NA	102%	5% annual increase
4. % increase in registrations at summer reading programs ³	NA	NA	32%	N/A	10% annual increase
5. Value of LiLI Database licenses (V) if purchased individually by all libraries compared to actual cost (A)	NA	NA	NA	V= \$10,871,113 > A= \$529,873	V > A

³ 2006 figure will be available after October 1, 2006.

Performance Measure Explanatory Note:

All five of the above performance measures are new. They reflect our efforts to measure how effectively the Idaho Commission for Libraries is assisting libraries to build the capacity to better serve their clientele. See the Performance Measures section of the Strategic Plan, 2007 – 2010 for further explanation.

For More Information Contact

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